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## NEW ARRIVALS

Title	Author	Rupees
Import Policy Order 2022 (October 2024)	Tariq Najib Choudhry	2000
Provincial & ICT Tax Laws (2024-2025)	Huzaima & Dr. Ikram	5000
Synopsis of Taxes in Pakistan 2025	Mirza Munawar	1600
Income Tax Ordinance, 2001 (2024-2025)	Mohummed Arshad	7500
Income Tax Ordinance, 2001 (2024-2025)	Tariq Najib Choudhry	3500
Income Tax Rules, 2002 (2024-2025)	Tariq Najib Choudhry	2500
Sales Tax Act, 1990 with Rules & Notifications (October 2024)	Tariq Najib Choudhry	8000
Federal Excise Act with Rules & Notifications 2024-2025	Tariq Najib Choudhry	3000
Customs Tariff & Trade Control (2024-2025)	Tariq Najib Choudhry	13000
Customs Act, 1969 (2024-2025)	Tariq Najib Choudhry	6500
Customs Rules (2024-2025)	Tariq Najib Choudhry	5000
Customs General Orders (2024-2025)	Tariq Najib Choudhry	6000
Foreign Exchange Manual 2024	Tariq Najib Choudhry	5000
Federal Direct & Indirect Taxes (2024-2025)	Huzaima & Dr. Ikram	5000
Drug Laws Manual 2024	Sayed Saleem Akhter	5000

## SOCIETIES – TRUST – COOPERATIVE SOCIETY – WAQF

M Asif Raza	Sindh Cooperative Societies Act, 2020 & Sindh Cooperative Societies Rules	
M Asif Raza	Sindh Trust Act, 2020 & Sindh Trust Rules 2020 (اردو اور انگریزی زبان میں)	
Zaka Ali	Sindh Waqf Properties Act, 2020 & Rules	
Malik Saleem	Manual of Evacuee Trusts Properties Laws	
Umar Latif	Manual of Co-operative Societies Laws in Pakistan	

## WOMEN HARASSMENT &amp; PROTECTION

Arshad Ali Rajput	Complete Research on Women Harassment & Protection at Workplace, Property Rights with Rape Laws 2024	3200
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## ANTI-MONEY LAUNDERING – CYBER CRIMES LAWS

Muneeb Raza	Manual of Cyber Crimes & Anti-Money Laundering Laws	
Abdul Basit	Law relating to Cyber Crimes	
Syed Amjad Ali Shah	Understanding the Cyber and White Collar Crime Laws in Pakistan	
Syed Tauqeer Bukhari	Anti-Money Laundering, Benami Transaction & Foreign Exchange Laws	

## NAB NATIONAL ACCOUNTABILITY ORDINANCE

M Irfan ul Haq	National Accountability Ordinance, 1999 with Commentary	
Saad Saleem	National Accountability Ordinance, 1999 with Commentary	
Qausain Faisal Mufti	National Accountability Ordinance, 1999 with Commentary	

## ANTI-CORRUPTION LAWS

M Irfan ul Haq	Manual of Anti-Corruption Laws in Pakistan	
Nasir Chohan	Manual of Anti-Corruption Laws in Pakistan	

**ANTI-TERRORISM LAWS**

M Irfan ul Haq	Anti-Terrorism Act with Commentary	
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**CORPORATE LAWS**

Bare Act	Companies Act, 2017 with SECP and Competition Act	2000
M Iqbal Patel	Guide on Company Secretarial Practice [ <i>Company Law – Procedure – Practices</i> ]	4500
Dr. Samza	Corporate Governance in Pakistan	2500
Nadeem Shaukat	Companies Act, 2017 with Commentary	3000
S A Salam Publications	Compendium of Corporate Law 2024	3500
Nazeer Ah. Shaheen	Handbook for Company Directors & Executives	600
Rodney D Ryder	Drafting Corporate & Commercial Agreements	4000
Bare Act	Companies Act, 2017 with SECP Act (Urdu Edition)	1800
S A Salam Publications	Complete Companies Law with All Acts, Ordinances, Rules & Regulation (2 Volumes) Loose Leaf Folders	5500
Huzaima & Ikram	Law & Practice of Company Law (3 Volumes) Loose Leaf Folders	7000
Imran Nayzee	Company Law	2500

**CORPORATE REGISTERS & FORMS**

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Register of Members and Shares Ledger with Index	1200/-
Register of Transfer	1200/-
Applications for and Allotment of Shares	1200/-
Share Holders Attendance Register	1200/-
Minutes Book for Share Holders	1200/-
Minutes Book for Directors	1200/-
Directors Attendance Register	1200/-
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**LETTER WRITING**

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Jim Dugger	Business Letters for Busy Peoples	
For Govt. Servants	Office Procedure, Noting, Drafting & Correspondence Manual	

**INSURANCE LAWS**

Aashiq Hussain	Manual of Insurance Laws in Pakistan	
Abdul Basit	The Insurance laws	

**ELECTRICITY – PETROLEUM – MINES – GAS – OGRA**

Nasir Chohan	Manual of Electricity Laws in Pakistan	
Irfan ul Haq	Manual of Electricity, NEPRA & WAPDA Laws in Pakistan	
Omer Mukhtear	Encyclopedia of Electricity, NEPRA, Mines & Minerals, Water Supply, Petroleum, OGRA, Oil, Sui Gas, CNG, LNG, LPG, Wapda	
Raja Nadeem	Manual of Oil, Gas & Petroleum Laws	
Irfan ul Haq	Manual of Mines & Mineral Laws	
Isaac Ali Qazi	Manual of Mines & Mineral Laws	

## CANTONMENT & MILITARY LAWS

Abdul Basit	The Cantonment Laws	
Isaac Ali Qazi	Manual of Cantonment Laws	
Abdul Basit	Cantonment Lands Administration Manual [Military Land Manual]	
Malik Zahid	Pakistan Army Laws	

## RENT LAWS

Qausain Faisal	Manual of Rent Laws with Commentary	
Zaka Ali	Sindh Rented Premises Ordinance 1979 with Sindh Information of Temporary Residents Act, 2015	
Urdu	Sindh Rented Premises Ordinance 1979 (In Urdu)	
Petiwala	Rent Receipt	

## DRUG – FOOD – NARCOTICS – PESTICIDES – MARKET COMMITTEE

Sayed Saleem	Drug Laws Manual 2024 Law Practice & Procedure	
Imran Law	Manual of Food Laws	
Noor Alam	Control of Narcotics Substances Laws	
M A Siddiqui	Manual of Agricultural Pesticides Laws	
Yasoob Zahra	Manual of Agricultural Produce Market Committee Laws	
Zaka Ali	The Sindh Wholesale Agriculture Produce Markets (Development & Regulation) Act, 2010 & Sindh Seed Corporation Act, 1976	

## BUILDING, LAND & PROPERTY LAWS

Zaka Ali	Sindh Urban Immovable Property Tax Act & Rules	
Zaka Ali	Regional Interim Buildings & Town Planning Regulations, 2018 (all Sindh except Karachi)	
Mumtaz Faridi	Manual of Urban Immovable Property Tax Laws	
Mohammed Asif Raza	Karachi Buildings & Town Planning Regulations, 2002 [2024] with SBCA, KDA Order, Malir, Lyari, Sehwan, Hyderabad, Sindh High Density, Disposal of Urban Land, Bogus Entries Laws etc etc	
Nazar Laghari	Combined set of Land Revenue Laws (Sindh)	
Umar Zarin	Land Revenue Dictionary	
Irfan ul Haq	Manual of Land Revenue Laws with Commentary	
Zaka Ali	Standing Orders of Revenue Department (Sindh)	
Isaac Ali Qazi	Manual of Land Acquisition Laws with Commentary	
Nazar Laghari	Land Acquisition Act 1894 (Sindh)	
M Khurram	Law of Mutation	
Umar Zarin	Disputed Path	
Bashir Qureshi	Manual of Land Reforms Laws	
Imran	Manual of Mortgage Laws	
New	Land Record Manual	
Rana Mushtaq	Manual of Benami & Assets Declaration Law	
M Ijaz Gohar	Illegal Dispossession Laws	
M A Latif	The Displaced Person (Land Settlement) Act, 1958	
M A Latif	The Displaced Persons (Compensation & Rehabilitation) Act, 1958	
Zaka Ali	Sindh Public Property (Removal of Encroachment) Act, 2010 & Rules	
M Khurram	Encroachment Laws	
Zaka Ali	Sindh Katchi Abadis Laws	
Zaka Ali	Sindh High Density Development Board Law	
Zaka Ali	Laws of Sindh Irrigation & Water Management	
Zaka Ali	Colonization & Disposal of Government Lands (Sindh) Act 1912 & Rules 2005	
Zaka Ali	Sindh Goth-Abad (Housing Scheme) Act	
Raja Farooq	Manual of Canal & Drainage Laws	
Zaka Ali	Taluka Manual (Taluka Revenue Accounts)	
Zaka Ali	Village Manual (Sindh Revenue Account Manual)	
Zaka Ali	Sindh Fertilizer (Control) Act 1994 & Rules	
Zaka Ali	Sindh Agriculture Produced Markets (Dev. & Regu) Act & Sindh Seed Corporation Act	

Zaka Ali	Sindh Agriculturists' Relief Act 1879	
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## LABOUR LAWS

Pervez Shafi	Labour Code of Pakistan (3 Volumes)	
H Arshad	Manual of Labour Laws in Pakistan [Federal – Sindh – Punjab – KPK – Balochistan]	
Irfan ul Haq	Manual of Industrial Relations Laws 2023	
Pervez Shafi	Law of Provident Funds	
Zaka Ali	Law of Payment of Gratuity	
Pervez Shafi	Charges Sheets, Inquiry & Punishments	
Arshad Ali Rajput	Women Harassment & Protection at Workplace with Rape Laws	
Pervez Shafi	Leave & Holiday	
Pervez Shafi	Hours of Work & Overtime	
Pervez Shafi	Profit Bonus Law & Practice	
Miqdad Mehmood	Rights of Children in Pakistani Laws	
Zaka Ali	Industrial Relations Act, 2012	
Zaka Ali	NIRC Regulations, 2016	
Pervez Shafi	Industrial & Commercial Employment (Standing Orders) Ordinance, 1968	
Pervez Shafi	Law of Payment of Wages	
Pervez Shafi	Workmen Compensation Legislation	
Pervez Shafi	Employees Old-Age Benefits Act, 1976 & Rules	
Pervez Shafi	Law of Social Security Ordinance, 1965 & Rules	
Pervez Shafi	Law of Worker Welfare Fund	
Pervez Shafi	Law of Companies Profits Participations	
Zaka Ali	Boilers & Pressure Vessels Ordinance & Rules	
Zaka Ali	Disabled Persons' Legislation	
Zaka Ali	Law of Dock Labour	
Zaka Ali	Factories Act, 1934	
Zaka Ali	Sindh Industrial Relations Act, 2013 & Rules	
Zaka Ali	Sindh Occupational Safety & Health Act, 2017 & Rules	
Zaka Ali	Sindh Labour Policy 2018	
Zaka Ali	Sindh Payment of Wages Act, 2015 & Rules, 2020	
Zaka Ali	Sindh Minimum Wages Act 2015 with Rules	
Zaka Ali	Sindh Maternity Benefits Act 2018 & Sindh Home Based Workers Act 2018	
Zaka Ali	Sindh Factories Act, 2015 & Rules	
Zaka Ali	Sindh Terms of Employment (Standing Orders) Act	
Zaka Ali	Sindh Companies Profits (Worker Participation) Act & Rules	
Zaka Ali	Sindh Workers Welfare Fund Act, 2014	
Zaka Ali	Sindh Employees' Social Security Act 2016 with Rules	
Zaka Ali	Sindh Employees Old-Age Benefits 2014	
Zaka Ali	Sindh Shops & Commercial Establishment Act, 2015	
Zaka Ali	Sindh Workers' Compensation Act 2015 & Rules	
Zaka Ali	Sindh Differently able Person (Employment, Rehabilitation & Welfare) Act 2015	
Zaka Ali	Sindh Prohibition of Employment of Children Act, 2017	
Zaka Ali	Sindh Bonded Labour System (Abolition) Act, 2015 & Rules	
Zaka Ali	Sindh Labour Code [Containing all Sindh Labour Laws with Rules]	

## LABOUR REGISTERS & FORMS

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• Attendance Register Form M-1	800/-
• Register of Wages	800/-
• Register for Leave Form – V	800/-
• Employment & Remuneration Register	800/-
• Register for Adult Workers Form - M	1200/-
• Inspection Book Form – C	600/-
• Register of Overtime	1200/-

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• Form – V Leave Register	800/-
• Form - VI Inspection Book	600/-
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### ABSTRACT OF LABOUR LAWS (for Notice Board) English

• Sindh Factories Act 2015 & Rules	500
• Sindh Payment of Wages 2015	500
• Sindh Industrial Relation Act 2013	500
• Sindh Shops & Commercial Establishments Act 2015	500
• Sindh Workers’ Compensation Act 2015	500
• Working Time, Holidays and Wage Rates in this Establishment	500
• Sindh Companies Profits (Workers’ Participation) Act 2015	500
• Sindh Workers’ Welfare Fund Act 2014	500
• Sindh Employees’ Social Security Act 2016	500
• Sindh Employees’ Old-Age Benefits Act 2014	500
• Treatment for Electric Shock	500
• First Aid Instructions	500
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• Sindh Occupational Safety & Health Act, 2017	500
• Sindh Terms of Employment (Standing Orders) Act	500

### ENVIRONMENTAL LAWS

Zaka Ali	Sindh Environmental Protection Laws	2500
Samar Naveed	Manual of Environmental Protection Laws	3000

### CUSTOMS – IMPORT – EXPORT

Tariq Najib Choudhry	Customs Tariff & Trade Controls 2024-2025	13000
S M Ramzan Gillani	Pakistan Customs Guidelines 2023	7500
Tariq Najib Choudhry	Customs Rules 2024-2025	5000
Tariq Najib Choudhry	Customs Act, 1969 with Commentary 2024-2025	6500
Tariq Najib Choudhry	Foreign Exchange Manual (2024)	5000
Tariq Najib Choudhry	Import Policy Order 2022 (October 2024)	2000
Tariq Najib Choudhry	Export Policy Order 2022 (2024)	1500
Tariq Najib Choudhry	Customs General Orders 2024-2025	6000
Atif Sattar	Foreign Exchange Regulations Act, 1947	1800

### SALES TAX

Tariq Najib Choudhry	Sales Tax Act, 1990 (78 <sup>th</sup> Edition) October, 2024 with Rules, Notifications, Circulars, General Orders, Rulings	8000
Mirza Munawar	Synopsis of Taxes in Pakistan 2025 (Sales Tax – Income Tax – FED etc)	1600
Huzaima & Ikram	Law & Practice of Sales Tax (2024) in 2 Folders	6500
Sheikh Asif Salam	Sales Tax Ready Reference (2024) in 2 Folders	3500

## SALES TAX REGISTERS & INVOICE

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Sales Tax Invoice		500
Services Sales Tax Invoice		500
Sales & Supplies Register u/s 22(1) a		700
Purchase Register u/s 22(1) b		700
Sales Tax Register for Commercial Importer		700
Output Tax Register for Commercial Importer		700
Stock (Inward & Outward) Register		800
Inventory Record of Goods Purchased or Imported		3200
Inventory Record of Goods Manufactured and Sold		1500
Gate Pass Book		490

## FEDERAL EXCISE

Tariq Najib Choudhry	Federal Excise Act, 2005 with Rules & Notifications (2024-2025)	3000
Huzaima & Ikram	Law & Practice of Federal Excise (2024)	3500

## SALES TAX ON SERVICES

Tariq Najib Choudhry	Sindh Sales Tax on Services Act with All Rules & Notifications 2024-2025	3500
Tariq Najib Choudhry	Punjab Sales Tax on Services Act with All Rules & Notifications 2024-2025	3000
Tariq Najib Choudhry	KPK Sales Tax on Services Act with All Rules & Notifications 2024-2025	3000
Tariq Najib Choudhry	Balochistan Sales Tax on Services Act with All Rules & Notifications 2024-2025	3000
Huzaima & Ikram	Law & Practice of Sales Tax on Services 2024	6500
Huzaima & Ikram	Provincial & ICT Tax Laws 2024-2025 [Sindh – Punjab – KPK – Baluchistan – ICT]	5000
S A Salam	Complete Sales Tax on Services Laws 2024-2025	3500

## INCOME TAX

Tariq Najib Choudhry	Income Tax Ordinance, 2001 (2024-2025)	3500
Tariq Najib Choudhry	Income Tax Rules, 2002 (2024-2025)	2500
Syed Tauqeer Bukhari	Practical Approach to Income Tax Litigation	1200
M Arshad	Income Tax Ordinance with Explanation and Case Law 2024	7500
Huzaima & Ikram	Federal Tax Laws of Pakistan (2024-2025) Income Tax – Sales Tax – Federal Excise	5000
S A Salam	Compendium of Tax Laws (2024-2025) Income Tax – Sales Tax – Federal Excise	3800
Mirza Munawar	Synopsis of Taxes in Pakistan 2025	1600
Huzaima Ikram	Law & Practice of Income Tax (3 Volumes)	8500
Sheikh Asif Salam	Complete Income Tax Law	3800
Kanga & Palkiwala	Income Tax Law & Practice [2 Volumes]	20000
Rana Mushtaq	Manual of Benami & Assets Declaration Laws	2000
Tariq Najib Choudhry	Income Tax Circulars 2001-2018	2000
Tariq Najib	Double Taxation Agreement	8000

## SINDH CIVIL SERVICES LAWS & OTHER LAWS

SSL-00	Guide for Sindh Drawing & Disbursing Officers [DDOs] A Compendium of Financial & Administrative Instructions as contained in the Sindh Financial Rules & Sindh Civil Services Rules	
SSL-000	Manual of Sindh Service Laws	
SSL-001	Sindh Delegation of Financial Powers and Financial Control Rules, 2019	

SSL-02	Sindh Secretariat Instructions, 2014 (2024)
SSL-03	Combined Set of the Sindh Civil Service Rules [C S R Volume I & II]
SSL-06	Sindh Financial Rules, 2023
SSL-6A	Bombay P.W.D. Manual Vol. 1
SSL-6B	Bombay P.W.D. Manual Vol. 2
SSL-6C	Bombay Survey and Settlements Manual
SSL-7	Sindh Civil Servants Welfare Fund Ord., 1979 & Rules
SSL-7A	Sindh Government Servants Benevolent Fund Ordinance & Rules with Notifications
SSL-08	Sindh Departmental Instructions
SSL-08A	Instructions about the A.C.R.
SSL-09	Sindh Manual of Contingent Expenditure
SSL-10	Sindh Government Servants (Conduct) Rules, 1966 with the Administrative Instructions and The Sindh Civil Servants (Conduct) Rules 2008
SSL-11	West Pakistan Travelling Allowance Rules
SSL-13	West Pakistan Civil Services Pension Rules, 1963 & Sindh Liberalized Pension Rules, 1977
SSL-14	Sindh Civil Servants (Advance Increments) Rules
SSL-15	Sindh Civil Servants (Efficiency & Discipline) Rules, 1973
SSL-15A	Removal from Service (Special Powers) Sindh Ordinance, 2000 & Sindh Sacked Employees' (Reinstatement) Act, 2016
SSL-16	Sindh General Provident Fund Rules 1938
SSL-21A	Sindh Basic Scales of Pay 1983 to onwards
SSL-22	Sindh Civil Servants Act 1973 • Sindh Civil Servants (Probation, Confirmation and Seniority) Rules, 1975 with Instructions • Sindh Civil Servants (Regularization of Ad hoc Appointment) Act 1989 & 1994 • Sindh Civil Servants (Regularization of Absorption) Act 2011 • Sindh (Regularization of Ad hoc & Contract Employees) Act, 2013
SSL-23	Sindh Service Tribunal Act 1973 • Sindh Service Tribunals (Procedure) Rules 1974 • Sindh Service Tribunal (Chairman and Members) Conditions of Service Rules, 1985 • Sindh Service Tribunal Establishment (Appointment, Promotion and Conditions of Service) Rules, 2014 • Sindh Civil Service (Appeal) Rules 1980
SSL-24	Sindh Public Service Commission Act, 2022 • Sindh Public Service Commission (Appointment of Chairperson & Members) Rules, 2022 • Sindh Public Service Commission (Functions) Rules
SSL-25	Sindh Civil Servants (Appointment, Promotion & Transfer) Rules, 1974 • Sindh Civil Servants (Change in Nomenclature of Services & Abolition of Classes) Rules, 1974 • West Pakistan Civil Services (Applications for Posts) Rules, 1957 • with Notifications & Administration Instructions
SSL-25A	Sindh Civil Servants Promotion (BPS-18 to BPS-21) Rules, 2022
SSL-26	Sindh Civil Servants Leave Rules 1986 & the Sindh Revised Leave Rules 1979
SSL-28	Sindh Government Rules of Business 1986
SSL-30	Treasury Orders & the Subsidiary Rules
SSL-30A	Sindh Sub-Treasury Manual
SSL-30B	Sindh Budget Manual
SSL-31	Guide for Retiring/Retired Government Servant
M. Asif Raza	The Sindh Local Government Act, 2013 (2024 Ed.)
Mohammed Asif Raza	The Sindh Local Government Laws ۲۰۱۳ سندھ لوکل گورنمنٹ ایکٹ ۲۰۱۳ <u>Containing:</u> Sindh Local Government Act, 2013 - Sindh Local Councils (Election) Rules, 2015 - Sindh Local Councils Employees (Services) Rules, 2017 - Sindh Local Councils (Medical Attendant) Rules, 2017 - Sindh Council Unified Grades (Service) Rules, 2020 - Sindh Councils (Budget) Rules, 2017 - Sindh Local Councils (Property) Rules, 2017 - Provincial Local Government Commission (Conduct of Business) Rules, 2017 - Sindh Councils Mayor, Deputy Mayor, Chairman & Vice-Chairman (Honoraria & Privileges) Rules, 2017 - Sindh Councils (Conduct of Business) Rules, 2016 - Sindh Local Councils (Auctioning of Collection Rights) Rules, 2016 - Sindh Councils (Imposition, Assessment, Collection and Administration of Taxes, Rates, Toll and Fees) Rules, 2016 - Sindh Local Council (Contract) Rules, 2016 - Delimitation of Constituencies Act, 1974 - Delimitation of Constituencies Rules, 2015
M. Asif Raza	۲۰۱۳ سندھ لوکل گورنمنٹ ایکٹ ۲۰۱۳
SSL-33	Sindh Public Procurement Act, 2009 • Sindh Public Procurement Rules, 2010 Sindh Public-Private Partnership Act, 2010 • Regulations for Procurement of Works 2013 • Sindh Emergency Procurement Act 2014

WPL-01	West Pakistan Buildings & Roads Department Code
WPL-06	W. P. C.S. Delegation of (Administrative) Power Rules
SGL-01	Sindh Civil Courts Rules
SGL-01A	Sindh Prisons & Corrections Service Act 2019
SGL-05A	Sindh (Repeal of the Police Act 1861 & Revival of Police Order 2002) Amend. Act 2019
SGL-11	Establishment of Office of Ombudsman for Province of Sindh Act 1991 & Rules
SGL-22	Standing Orders of Revenue Department (Sindh)
SGL-22A	Taluka Manual (Taluka Revenue Accounts)
SGL-22B	Village Manual (Sindh Revenue Account Manual)
SGL-06F	Local Government Accounts Manual
Allah Nawaz	ملازمین کے حقوق اور عدالت سے رجوع کرنے کا طریقہ کار
SGL-7B	Sindh Cultural Heritage (Preservation) Act
SGL-14	Sindh Abkari Act 1878
SGL-20	Sindh Fertilizer (Control) Act 1994 & Rules
SGL-20A	The Sindh Wholesale Agriculture Produce Markets (Development & Regulation) Act, 2010 & Sindh Seed Corporation Act, 1976
SGL-30	Sindh Agriculturists' Relief Act 1879
SGL-33	Sindh Private Educational Institution (Regulations & Control) Ordinance, 2001
SGL-33B	Sindh Higher Education Commission Act
SGL-35	Sindh Zakat and Ushr Act 2011
SGL-38	Sindh Protection of Human Rights Act 2011 & Sindh Child Protection Authority Act 2011
SGL-40	Domestic Violence (Prevention and Protection) Act, 2013 & Rules, 2016
SGL-43	Sindh Child Protection Authority Act, 2011 & Rules, 2016 Sindh Child Marriages Restraint Act, 2013 & Rules, 2016
SGL-44	Sindh Hindus Marriage Act, 2016 The Sindh Hindus Marriage Registration Rules, 2017 The Sindh Hindus Marriage Rules, 2019
SGL-45	Sindh Wildlife Protection, Preservation, Conservation & Management Act, 2020
SGL-46	Sindh Letters of Administration & Succession Certificates Act & Rules, 2021

## FEDERAL CIVIL SERVICES LAWS

New	ESTACODE (Civil Establishment Code) [A Compendium of Laws, Rules & Instructions for Civil Servants]
FSL-00	A Hand book for Drawing and Disbursing Officers [D.D.Os.]
ILBH	Manual of Federal Civil Services Laws
FSL-04	Combined set of Fundamental Rules & Supplementary Rules (F.R & S.R. Volume 1 & 2)
FSL-04B	Handbook of Autonomous Bodies
FSL-05	Secretariat Instruction
FSL-05A	A Handbook to Performance Evaluation Reports PER/ACRs
FSL-05B	A Handbook of Retirement/Re-employment
FSL-06	G.F.R. General Financial Rules Volume 1 & 2
FSL-07	C.S.R – Civil Service Regulations with Appendices
FSL-10	Combined Set of Treasury Rules Volume 1 & 2
FSL-10A	Government Securities Manual
FSL-11	An Introduction to Accounts & Audit of Government of Pakistan (With Model Q. & A.)
FSL-12	Audit Code (With Model Q. & A.)
FSL-13	Audit Manual with Forms With Model Q & A
FSL-14A	Chart of Classification of Federal & Provincial Government Receipts & Disbursements
FSL-17A	Auditor-General's (Functions, Powers, Terms & Conditions of Service) Ord, 2001 & Controller General of Accounts (Appointments, Functions & Powers) Ordinance
FSL-18	Combined Set of Account Code Volume 1 to 4
FSL-22	Combined Set of Central Public Works (Department Code, Account Code & Book of Forms)
FSL-28	Federal Employees Benevolent Fund and Group Insurance Act, 1969 & Rules, 1972
FSL-29A	Compendium of Pension Rules & Orders
FSL-30	Manual of Travelling Allowances Rules with Rules, Notification
FSL-31	Prescribed Leave Rules, 1955 and 1978



FSL-32	Revised Leave Rules, 1980 & Notifications
FSL-34A	Federal Basic Scales of Pay, 1983 to Onwards
FSL-35	Government Servants (Efficiency & Discipline) Rules, 1973; the Civil Servants (Appeal) Rules, 1977: The Removal from Service (Special Powers) Ordinance, 2000 & The Removal from Service (Special Powers) (Repeal) Act, 2010
FSL-35A	The Civil Servants (Efficiency & Discipline) Rules, 2020 & The Civil Servants (Directory Retirement from Service) Rules, 2020
FSL-36	Govt. Servants (Conduct) Rules, 1964
FSL-37	G.P Fund (Central Services) Rules
FSL-37A	Handbook of Provident Funds
FSL-38	C.S (Appointment, Promotion & Transfer) Rules, 1973; C.S. (Change in Nomenclature of Service & Abolition of Classes) Rules, 1973
FSL-39	Civil Servants Act, 1973; the Civil Servants (Seniority) Rules, 1993; Civil Servants (Confirmation) Rules, 1993 & The Initial Appointment of Civil Posts (Relaxation of Upper Age Limit) Rules, 1993
FSL-39A	Civil Servants (Service in International Organizations) Rules, 2016; C.S (Validation of Rules) Ordinance, 2001; Sacked Employees (Re-instatements) Act, 2010
FSL-40	Service Tribunals Act, 1973 The Service Tribunals (Procedure) Rules, 1974 & The Service Tribunals (Procedure) Instructions, 1977 & The Service Tribunals (Qualifications of Members) Rules, 1974 with Notifications
FSL-41	Federal Public Service Commission Ord, 1997; Rules & Reg., 1978 with Notifications
FSL-47	Rules of Business, 1973
FSL-48	PPRA Manual (Public Procurement Laws)
FSL-49	Accommodation Allocation Rules, 2002
Khalid Ismail	Services Problems & Solutions with Services Laws
Abdul Basit	Government Servants Conduct & Disciplinary Laws with Model Forms
Asghar Jameel	Office Procedure, Noting, Drafting & Correspondence Manual
Mazhar Ilyas Nagi	Law of Departmental Inquires (against Government Servant)
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## POLICE & PRISON LAWS

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## DICTIONARIES

Black's	Black's Law Dictionary 12 <sup>th</sup> Edition	
Syed Kamal Ali Haider	Law Terms & Phrases	

Shazia Naz	Dictionary of Law (English & Urdu)	
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Office Attendance (Time In Out) Reg.	Account Ledger	Vehicle Log Book
Salary Register	Petty Cash Register	Debit Voucher
Advance Register	General Journal	Credit Voucher
Gate Inward Register	Stock (Inward & Outward) Register	Receipt Book
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